



**Planning Department  
TYPE IV  
Land Use – Legislative**

Date Received \_\_\_\_\_

(For official use only)

Application Number \_\_\_\_\_

Date Paid & Receipt # \_\_\_\_\_

**Application Type (CHECK ALL THAT APPLY)**

- |   |  |
|---|--|
| <input type="checkbox"/> Annexation                               | <input type="checkbox"/> Master Planning                             |
| <input type="checkbox"/> Code Amendment                           | <input type="checkbox"/> Vacation                                    |
| <input type="checkbox"/> Comprehensive Plan Amendment <u>Map</u>  | <input type="checkbox"/> Zoning Code Amendment <u>Map &amp; Text</u> |
| <input type="checkbox"/> Comprehensive Plan Amendment <u>Text</u> | <input type="checkbox"/> Other Legislative:                          |

Note: All legislative applications require supplemental material and pre-application meetings with the Planning Department

**PRINT CLEARLY AND COMPLETE ALL SPACES**

**Applicant Information**

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Email \_\_\_\_\_  
Contact Person \_\_\_\_\_ Contact Daytime Phone \_\_\_\_\_

**Site Information**

Street Address \_\_\_\_\_ COBURG, OR 97408  
Map & Tax Lot # \_\_\_\_\_ Total Area (sq. ft./ acres) \_\_\_\_\_

If more than one lot:

Map and Tax Lot # \_\_\_\_\_ Total Area \_\_\_\_\_

Present Use(s) of Property \_\_\_\_\_

Proposed Use(s) of Property \_\_\_\_\_

**Property Owner Information**

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Email \_\_\_\_\_  
Contact Person \_\_\_\_\_ Contact Daytime Phone \_\_\_\_\_

Is there more than one applicant or site associated with this application? If so, check here. ☐ **ATTACH A SEPARATE SHEET WITH ADDITIONAL APPLICANT AND SITE INFORMATION**

**ATTACH THE FOLLOWING DOCUMENTAION WITH YOUR APPLICATION:      OFFICIAL COMPLETENESS CHECK**

Written legal description of the property(ies) ☐ \_\_\_\_\_  
Copy of Assessor's Map, highlight property(ies) (8.5" x11" or 11" x 17" SIZE) ☐ \_\_\_\_\_  
\* Written statement addressing **all** applicable Code Criteria ☐ \_\_\_\_\_  
Site Plan and/or Engineered Drawings (see sign site plan checklist) ☐ \_\_\_\_\_  
Preliminary Title Report and supporting documentation ☐ \_\_\_\_\_  
15 copies of application materials ☐ \_\_\_\_\_  
Copy of Coburg Business License ☐ \_\_\_\_\_  
Is the property in the flood plain? **YES** ☐ **NO** ☐

*\* Written Statements must be in the form of factual statements or findings of fact and supported by evidence. List the findings criteria In the Coburg Zoning Code (Ord. A-200-H) and develop evidence that supports it.*

**I hereby certify** that the statements and information contained in this application, including the attached drawings and the required findings of fact, are in all respects true and correct. I understand that all property pins must be shown on the drawings and visible upon site inspection. In the event that the pins are not shown or their location found to be incorrect, the owner assumes full responsibility.

I further understand that if this request is subsequently contested, the burden will be on me to establish: that I produced sufficient factual evidence at the hearing to support this request; that the evidence adequately justifies the granting of the request; that the findings of fact furnished by me are adequate, and further that all structures or improvements are properly located on the ground. Failure in this regard will result most likely in not only the request being set aside, but also possibly in any structures being built in reliance thereon being required to be removed at my expense. If I have any doubts, I am advised to seek competent professional advice and assistance.

\_\_\_\_\_  
**Applicant Signature**      Date: \_\_\_\_\_

As owner of the property involved in this request, I have read and understood the complete application and its consequences to me as a property owner.

\_\_\_\_\_  
**Property Owner Signature #1**      Date: \_\_\_\_\_

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Property Owner Signature #2**      Date: \_\_\_\_\_

\_\_\_\_\_  
**Print Name**