



CITY OF COBURG BUDGET COMMITTEE

Fiscal Year 2019-2020



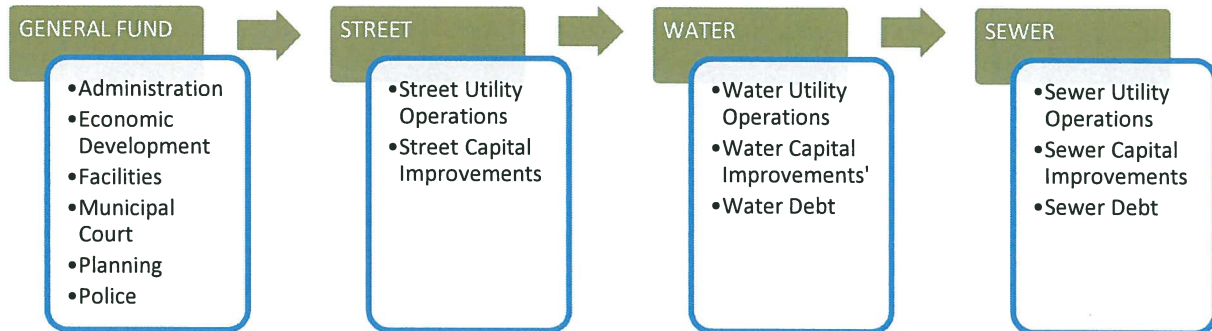


BUDGET MESSAGE

FY 2019-20

To Mayor, Members of the City Council, Citizen Members of the Budget Committee, and Citizens of Coburg:

Below is a summary of the proposed annual budget for Fiscal Year 2019-20, beginning July 1, 2019, according to the provisions of Oregon budget law (ORS 294.305 - 294.520). It reflects four funds including the General, Street, Water and Sewer funds. These funds each have departments from which the services of the City are administered as follows:



Each of these funds and their departments has specific revenues and expenditures unique to the services that are provided by the fund. Some have multiple sources of revenues (taxes, fees, grants, user fees, transfers) while others have only one main source. Information regarding specific revenue and expenditures can be found in the detailed budget pages.

The proposed budget was prepared by the department directors and reflects their knowledge of matters regarding the needs of the departments they manage. In some circumstances it may be necessary for the Budget Committee to make decisions regarding eliminating certain projects, or budget expenditures while considering the expressed goals and priorities of the City Council, and the consideration of maintaining responsible and sustainable fiscal health, and the values of the community.

The Fiscal Year 2019-20 City of Coburg proposed budget for all funds totals \$12,565,669. This is an increase from the 2018-19 adopted budget of \$1,303,756 or 10% primarily due to the inclusion of several large infrastructure capital projects both in the Street Fund and the Water Fund. Total resources not including Beginning Fund Balances are \$7,709,269 compared to \$6,811,913 in the prior year. Total expenditures excluding contingency are \$7,829,936 compared to \$6,582,047 in 2019. The specific details of the budget and comparisons to the 2019-20 budgets can be found in the summary and detail budget pages. In addition, the budget reflects a four year outlook beyond the current budget in order to provide specific details regarding projected expenditures, planned projects and capital expenses that will affect the budget in the future. This information is critical as the City responds to development demands over the next 5 years.

Fiscal year 2019 proved to be full of activity for City staff as there was a continued and consistent increase in development within the City. This development gradually affects the services in every department from the first building permit issued until the development is hooked up to utilities. Additional effects are experienced in the Police and Court as the City grows in population. Lastly, the changes are reflected in the need for infrastructure updates and maintenance in the Parks, Street, Water and Sewer Departments to meet the growing demand. With projected large development on the horizon in the Employment Lands UGB Expansion, and additional residential development, the four year outlook becomes a great challenge for City staff to budget while considering the projected impacts on all City services. This includes staffing capacity levels in order to meet the service demand.

Over the last several years the City has invested in vital master plans, code updates, and document updates in order to pave the way for development to happen thoughtfully while supporting the Comprehensive Plan as it pertains to the 20 year growth of the City. This investment has been substantial.

The City needs to remain prudent in spending. Therefore, this budget forecast of 2020 through 2024 was developed very conservatively as it pertains to growth. While consideration must be given to growth, it must equally be given to the possibility of another economic downturn. The City must continue to be nimble with the ability to scale up or scale down over the next five years. This includes closely monitoring expenditures against the actual revenues being received.

The reader should remember that years 2021-2024 are only projections and should not be read as the final budget. The final approved budget will only be for 2020.

The City also manages the Coburg Urban Renewal Agency, which is treated as a separate budget.

CITY COUNCIL GOALS

Annually, the City Council meets with supervisory staff to develop goals for the new budget year. In 2018 those goals were set for the five year projected budget. In 2019 the goals were updated to the following:

- **Livability, Health, and Vitality**
- **Utilities and Infrastructure Capacity**

- **Dynamic Operational Capacity**
- **Responsible Fiscal Stewardship**
- **Strategic Planning**
- **Economic Development**

These goals are partnered with a work plan specific to tasks and projects related to the goals.

The Directors develop department budgets to align with these goals.

FINANCIAL POLICIES AND PRACTICES

The 2019-20 Proposed Budget has been prepared based on current City fiscal policies and the following practices:

- Priority-based budgets aligned with adopted City Council Goals and priorities
- Revenues and expenditures are estimated accurately, but conservatively
- Reserves or contingency should be maintained in each fund that are adequate according to accepted accounting practices and to provide a bridge to cover expenses that are incurred prior to the receipt of significant revenues
- Ongoing expenses should be covered by ongoing revenue
- Capital equipment and vehicles should be maintained and/or replaced so they are in proper working order

Adhering to these policies, practices and disciplined spending is maintaining Coburg in a fiscally sustainable position.

CONTINGENCY

Per the statement above regarding contingency the following are reflected in the 2020 budget:

General Fund	\$250,000
Water Fund	\$500,000
Sewer Fund	\$350,000

These amounts are set aside for emergency purposes only. Spending them requires a supplemental budget approved by the City Council. Unspent funds are added to the Ending Fund Balance and carried forward into the next year.

FINANCIAL OUTLOOK 2019-2020

The 2019-20 through 2024 budgets continue to reflect an aggressive intention of the City to come up to date on Master Planned projects. This includes projects in the Park, Street, Water and Sewer Departments.

The City continues to experience an increase in revenues including property tax; state shared revenues, state fuel tax, and court revenues. Planning revenues reflect the continued increase in development. System Development Charges on new development are projected along with anticipated permits issued.

System Development Charges are reserve funds and therefore must be retained for projects that are qualified to utilize these funds.

PERSONAL SERVICES – BENEFITS AND SALARIES

For FY 2019-20, the City budget reflects a 2.5% cost of living increase for its employees, step increases for eligible employees, and a 7% health insurance increase.

The salary scale is comparable to other small cities in our region. An annual COLA is budgeted based on the cost of living increase. Step increases are awarded based on excellence and service and are not a given for any employee. Step increases are budgeted at 2% between steps and are awarded upon the anniversary of hire if it is recommended by a supervisor. The salary scale and cost of living increase supports the Council and Administration's value in employee retention.

The City maintains a motto of "*Inspire to Retire*". This means that an employee is inspired to see themselves retiring at the City of Coburg. This is inspired in an atmosphere where employees feel their work is valuable, and their skills and work experience are rewarded with comparable and fair wages. Training of new employees is expensive and slows down the services of the City. Therefore, creating an atmosphere in which employees are thriving, successful, and view a future at the City is in the best interest of the community as a whole.

The personal services budget equals \$1,522,802 which is 12% of the total City budget and 19% of total expenditures. While this figure is not the largest percentage of expenses in the budget, it is substantial. This budget reflects 16.8 full time employees in comparison to 15 in the 2019 budget. This increase is reflected as follows:

1. Addition of 1 Full Time Public Works I
2. Addition of 1 Full Time Administrative Assistant to support minutes recording and planning. The cost of minutes for a contractor is \$49.00 per hour. Due to the increase in committees and public meetings that need to be recorded, it has become a better investment for the City to bring minutes in house. In addition, this position also supports the planning department.
3. Reduction in general administration support hours by .2 FTE.

The City continues to monitor PERS which does have a large impact on the cost of salaries. At this time the legislature continues to work on scenarios for taking the pressure off of employers. Because Coburg is a small city, the impact of PERS is comparatively small. Nonetheless, the 2020 budget reflects a 4% increase in PERS rates.

MATERIALS AND SERVICES

Generally, Materials and Services budgets are expected to increase by 3% per year. The total Materials and Services Budget for the City is \$1,537,383 for fiscal 2019-20. This is an increase of 8 % or \$228,720 from Fiscal Year 2018-19. Included in this increase is completion of plan updates including the Comprehensive Plan and Stormwater Master Plan (both started in 2019). In addition, there are funds budgeted for the creation of a utility fee and debt model. This model will help the City forecast the budget of the Water and Sewer departments in order to adequately provide long-range analysis. The City continues to budget ample professional services which help support the work of the City by providing professional support to staff.

CAPITAL RESOURCES AND EXPENDITURES

Capital Equipment and Vehicles

Reflected in the City Council Goals is the need to maintain our vehicle fleet in order to avoid high repair bills and failure. As the City maintains a minimal fleet, a failure can result in delayed work. In addition, safety is a factor and therefore a safe fleet needs to be maintained.

Vehicles are maintained only in the Police and Public Works Departments. Each director has a fleet replacement schedule which they maintain and plan for. These expenditures are included in the five year budget as well as listed on the Capital Improvement Plan

Vehicles and equipment are purchased from revenues generated by the fund for which the services are provided. For example, the General Fund pays for police patrol cars and the Water Fund pays for the truck to respond to Water related incidents.

Capital Investments

Capital investments, such as a street reconstruction, repairing water or sewer lines or adding service capacity to a utility system are funded with ongoing resources, reserves, system development charges, grants and loans. Capital projects are important in order to maintain the City's infrastructure and allow the City to prepare for and manage growth and changing regulations. Budgeted capital projects are noted in various funds and are also listed in the City's Capital Improvement Program.

ALLOCATION AND TRANSFERS

The City maintains an allocation plan that mandates the distribution of administrative costs of running the City fairly over all funds. In April 2019 the City Council updated the allocation model in order to better reflect the work of the City. The new allocation method is reflected in the 2020 budget.

STREET FUNDING

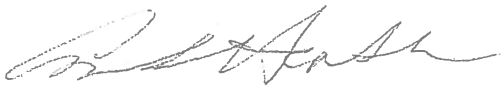
For budget year 2019 the budget committee recommended that the Street Fund not be charged an overhead allocation. In addition, \$50,000 would be transferred to the Street Fund from the General Fund in order to help fund street repairs. The value of these two budget items is approximately

\$260,000, which is absorbed by the General Fund in fiscal years 2020 and 2021. As the Street Funding Committee is very close to making a recommendation for future street funding these items were limited to just two years. However, the General Fund ending fund balance suffers from this support of the Street Fund. The budget committee may need to balance the value of repairing streets with the need to keep the General Fund Ending Fund Balance stronger.

The cost of repairing the Streets in Coburg has been estimated at 1.7 million dollars. When adding in contingency and engineering costs, it is likely to be \$2,500,000. While there are some street projects included in the five year budget, they are mostly funded by SDC funds. Revenues from any recommendation that may come to City Council from the Street Funding Committee have not been included in this budget as no decisions have been made on this matter.

Staff looks forward to working with the Budget Committee to review the proposed budget and to discuss alternative approaches to delivering key community services while maintaining the financial stability of the City.

Respectfully submitted,



Anne L. Heath
Budget Officer/ City Administrator

2019-2020 BUDGET HIGHLIGHTS

The 2020 Budget reflects services and projects that are identified in the Council Goals. Some highlights are as follows:

General Fund Administration

- City Hall Capital addition of Court and City Recorder offices
- Homeland Security and Emergency Preparedness
- iPads for City Council – result of strict records retention law
- COLA – 2.5%
- Essential equipment and services for Police and Court Departments
- Increase in Administrative Support Staff for minutes taking and planning support

Economic Development

- Retention of RARE participant in order to continue the support of Economic Development.
- Continued support, outreach and communication to the Community
- Investment in Oregon Rain who will represent Coburg by supporting local businesses, and a local entrepreneurial ecosystem. This includes cultivating innovation, growing companies and creating jobs. This is a non-profit that the City has partnered with other small cities to share a representative. (Investment is \$5,000)
- Support of the Coburg Community Foundation administrative groundwork

Police Department

- Live Scan Equipment \$28,500 – This is funded by a grant
- Contract Services for trunking systems and new Lexipol service

Planning

- Completion of Stormwater Master Plan - \$40,000 (delayed due to other priorities of the City)
- Completion of Comprehensive Plan Update -\$35,000 (got late start in 2019)
- Residential UGB Expansion - \$20,000

Parks Department

- Coburg Loop Path Segment 4 - \$70,000 (could be reduced with land donation) this was delayed by ODOT.
- Completion of Johnny Diamond Park \$80,000
- Development of Wetland Park Phase I and II

Street Fund

- Street Overlay/Repair - \$60,000

- Street Equipment Update - \$10,000
- Roberts Road Section Overlay/Rebuild - \$100,000

Water Fund

- Hand Held Meter Replacement completion - \$45,000
- Water Equipment - \$10,000
- Water Master Plan Project Phase I & Phase II – \$2,130,000
- Replacement of Water Vehicle \$30,000
- Water Rate and Debt Interactive Dashboard Development \$20,000

Sewer Fund

- Replacement of Sewer vehicle - \$10,000
- Sewer Rate and Debt Interactive Dashboard Development - \$20,000

CONCLUSION AND RECOMMENDATION

The recommended budget as presented represents a commitment on behalf of the Council and staff to answer the needs as expressed by the community including:

- Planning and preparation for increased development and future development
- Development of economic vitality in the community
- Maintaining a quality and well trained staff
- Maintaining and improving the City's infrastructure including increase in water capacity and repair of City streets.
- Maintaining the City's vehicle fleet and equipment

COBURG CITY COUNCIL GOALS – FISCAL YEAR 2020

Livability, Health, and Vitality	Utilities and Infrastructure	Operational Capacity	Fiscal Stewardship	Strategic Planning	Economic Development
Future open space planning initiated by the newly updated Park Master Plan	Plan and Facilitate the remodel of east side of City Hall Lobby to add City Recorder and Court offices	Completion of an ongoing emergency response training objectives for all staff including practice drills with and without the community	Maintain reserves in every fund for future equipment and/or operational emergency	City Leadership, participation and support of facilitation of the Vision Strategic Goals	Continue to pursue steps for full participation in Mainstreets initiative
Complete Coburg Loop Industrial Engineering	Repairs and maintenance to City Hall Windows, surroundings, siding and paint	Implementation of new staff training objectives for Council and staff to meet recommendations and requirements of CIS and state agencies	Develop, initiate and train on policies for Cyber Security and resilience and recovery from Cyber Attacks	Completion of Storm Water Master Plan Development	Develop, participate and provide leadership to a Community Economic Development Committee
Updates, maintenance and repairs to park facilities and all soft and hard surface Trails	Completion of Water Plan Projects planned and budgeted for 2020	Review and update all Job Descriptions of the City	Update financial policies and procedures to reflect change in capacity at City and to address ongoing changes to financial technologies	Communication and education of Community on Land Use and Development as it pertains to future growth	Participate with Community in establishing Economic Development goals and strategies
Completion of Trails End Wetland Park Phase I	Completion of Water Meter Replacement and Electronic Meter System	Continue to improve communications of information to Council, Committees and Public regarding City Projects and Land Use decisions by utilizing multi-media options	Continue to enhance financial documents and appropriate posting on website for public information and review	Prioritize and provide timeline and process for changes and updates to governing documents	Work with Lane County Economic Development to establish outreach for targeted recruitment of businesses that support the Coburg Vision and community culture
Planning for Trails End Wetland Park Phase II	Maintain professional standards for certification and cross training of Public Works Staff	Continue growth, depth of knowledge and leadership abilities of the staff in order to promote efficiency, back up capabilities, and smooth transitions of staff changes	Address street funding by creating processes to respond to Council decision regarding implementing funding options	Continue to build strong relationships with regional and state agencies and partners in order to further Coburg's participation in the regional decisions that affect our citizens	City participation with other local small cities in Oregon Rain in order to foster local and regional entrepreneurship and innovation for small businesses
Maintain Public Safety Programming, including updates to equipment, training and outreach and education to public	Seek Funding for Mckenzie Street Update to area between Willamette and Harrison (Match Mill Street Design)	Purge, store and reorganize City Records for smooth transition for new offices, and efficiency in location of records	Plan for a timely update of financial software, making sure that it fits with timings of projects, staffing levels, and city budget	Continue to consider, remind and utilize the approved Vision Statement in the update of documents, and in education and communication with community	Work with local and regional partners to develop strategies for marketing to visitors and tourism strengthening and supporting existing businesses
Enhance Welcome Packet to incorporate information for City Partners	Seek Funding for City Hall Façade, visitors kiosk and Bike Parking	Negotiate and implement MOU and Emergency Response Plan with Coburg Fire District	Conduct a RFP for Banking Services (best practice every five years)	Completion of comprehensive plan with the inclusion of long range and "full built out" scenarios utilizing multi-imaging."	Work with local and regional partners to develop strategies for strengthening and supporting existing businesses
Establish and train a Citizen Corp for Emergency Response	Continue to explore green energy solutions and efficiencies to reduce energy costs and alternative energy sources	Maintain 20 year Sewer Funding Analysis	Continued proficient budget management in all departments including 5 year outlook in all funds for expenses and capital investments	Completion of development code for the employment lands UGB expansion	Strengthen communications through increased mini-newsletters, improved "Our Town" readership, and website updates.
Engage the Community in preparation and education for emergency response		Develop 20 year Water funding Analysis	Continue successful audit preparation and reporting	Address UGB Remand and decision process for Residential UGB	
Implement Safe Trade and CARE programs by Police Department					

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I, **Wendy Raz**, being first duly affirmed, depose and say that I am the Advertising Manager, or the principal clerk, of The Register-Guard, a newspaper of general circulation as defined in ORS 193.010 and 193.020; published at Eugene in the aforesaid county and state; that the **PUBLIC NOTICE** printed copy of which is hereto annexed, is publishing in the entire issue of said newspaper in the following issues:

April 10, 2019

Notice of Budget Committee Meeting
A public meeting of the Budget Committee of the City of Coburg, Lane County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020, will take place on April 23, 2019 at 6:00 pm and will be held at Coburg City Hall, 91136 N. Willamette St.
The purpose of this meeting is to receive the budget message. This is a public meeting where deliberation of the Budget Committee will take place.
An additional, separate meeting of the Budget Committee will be held to take public comment. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. The meeting for the public comment will be on May 21, 2019 at 6:15 pm, at Coburg City Hall, 91136 N Willamette St.
A copy of the budget documents may be inspected or obtained on or after April 23, 2019 at City Hall, 91136 N Willamette St, between the hours of 8:00 am and 5:00 pm. This notice is also available on the City website coburgoregon.org

No. 128106 - April 10, 2019

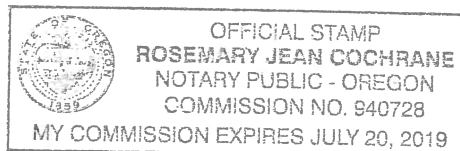
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001-001-557100
Approved: [Signature]
Date: 4/11/19

[Signature]

Subscribed and affirmed to before me this April 10, 2019

Rosemary Jean Cochrane
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STATE OF OREGON, }
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I, Wendy Raz, being first duly affirmed, depose and say that I am the Advertising Manager, or the principal clerk, of The Register-Guard, a newspaper of general circulation as defined in ORS 193.010 and 193.020; published at Eugene in the aforesaid county and state; that the NOTICE OF BUDGET HEARING printed copy of which is hereto annexed, is publishing in the entire issue of said newspaper in the following issues:

June 07, 2019

FORM LB-1 NOTICE OF BUDGET HEARING
A public meeting of the City of Coburg will be held on June 11, 2019 at 7:00 p.m. at 91136 N Willamette Street, Coburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the City of Coburg Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 91136 N Willamette Street, Coburg, OR 97408 between the hours of 8 a.m., and 5 p.m., or online at www.coburgoregon.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Tawnya Ellis Telephone number: (541) 682-7870

E-mail: tawnya.ellis@ci.coburg.or.us
FINANCIAL SUMMARY - RESOURCES

	TOTAL OF ALL FUNDS		
	Actual Amounts 2017-2018	Adopted Budget This Year: 2018-2019	Approved Budget Next Year: 2019-2020
Beginning Fund Balance/Net Working Capital	4,762,613	4,450,000	4,875,900
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	3,151,472	3,730,292	3,459,290
Federal, State and all Other Grants, Gifts, Allocations and Donations	58,600	280,850	137,000
Revenue from Bonds and Other Debt	0	500,000	2,130,000
Interfund Transfers / Internal Service Reimbursements	0	50,000	50,000
All Other Resources Except Current Year Property Taxes	1,497,260	1,609,272	1,212,979
Current Year Property Taxes Estimated to be Received	612,000	625,000	720,000
Total Resources	10,081,945	11,245,414	12,585,169

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,531,052	1,620,628	1,811,132
Materials and Services	1,463,445	1,873,078	1,722,819
Capital Outlay	1,036,500	1,706,000	2,838,750
Debt Service	1,436,935	1,331,342	1,326,735
Interfund Transfers	0	50,000	50,000
Contingencies	100,000	1,100,000	1,100,000
Unappropriated Ending Balance and Reserved for Future Expenditure	4,512,013	3,564,366	3,735,733
Total Requirements	10,081,945	11,245,414	12,585,169

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program	FTE for that unit or program		
General Fund	1,531,052	1,620,628	1,811,132
FTE	13.8	14	18

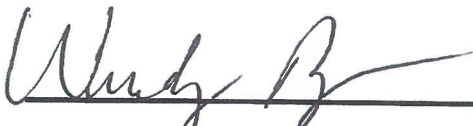
STATEMENT OF CHANGES IN ACTIVITIES AND SOURCES OF FINANCING*
\$2,130,000 in debt revenue for the purpose of funding Water Project.

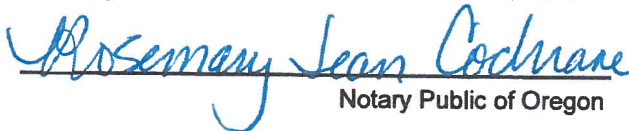
	PROPERTY TAX LEVIES		
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 3.7506 per \$1,000)	3.7506	3.7506	3.7506

STATEMENT OF INDEBTEDNESS LONG TERM DEBT			
	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, but not Incurred on July 1	
General Obligation Bonds		6,575,425	
Other Borrowings		10,140,159	5,530,000
Total		16,715,584	5,530,000

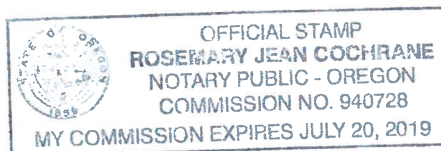
General Obligation Bonds
Other Borrowings
Total

No. 137715 - June 7, 2019


Subscribed and affirmed to before me this June 07, 2019


Notary Public of Oregon

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Ad Price: \$337.50



RESOLUTION 2019-16

A RESOLUTION ADOPTING THE CITY'S BUDGET FOR FISCAL YEAR 2019-20, CREATING APPROPRIATIONS, SETTING THE TAX, AND IMPOSING THE TAX AND CATEGORIZING THE TAX.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coburg that:

Section 1. The City Council of the City of Coburg hereby adopts the budget for fiscal year 2019-20 in the total amount of \$12,585,169. This budget is now on file at 91136 N. Willamette Street, Coburg, Oregon.

Section 2. The amounts for the fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated:

GENERAL FUND

<i>Administration</i>	\$ 708,555
<i>Facilities</i>	175,300
<i>Planning</i>	424,369
<i>Economic Development</i>	47,200
<i>Police</i>	604,470
<i>Court</i>	155,356
<i>Park</i>	35,970
<i>Park Capital</i>	281,500
<i>Public Works</i>	374,469

Not Allocated to Organization Unit or Program

<i>Contingency</i>	\$ 250,000
<i>Transfers Out</i>	50,000
<i>General Fund Debt</i>	41,915
Total	<u>\$ 3,149,104</u>

STREET FUND

<i>Street</i>	\$ 294,929
<i>Street Capital</i>	205,000
Total	<u>\$ 499,929</u>

WATER FUND

<i>Water</i>	\$ 359,370
<i>Water Capital</i>	2,205,000

Not Allocated to Organization Unit or Program

<i>Contingency</i>	500,000
<i>Water Debt</i>	191,819
Total	<u>\$ 3,256,189</u>

SEWER FUND

<i>Sewer</i>	\$ 501,213
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Not Allocated to Organization Unit or Program

<i>Sewer Debt</i>	1,093,001
<i>Contingency</i>	350,000
Total	<u>\$ 1,944,214</u>

TOTAL APPROPRIATIONS ALL FUNDS	\$ 8,849,436
TOTAL UNAPPROPRIATED AND RESERVES	<u>3,735,733</u>

TOTAL ADOPTED BUDGET	<u>\$12,585,169</u>
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Section 3. BE IT RESOLVED the City Council of the City of Coburg hereby imposes the taxes provided for in the adopted budget FY 2019-20 at the rate of \$3.7506 per \$1000 of assessed value for operations, and that these taxes are hereby imposed for tax year 2019-20 upon the assessed value of all taxable property within the City as follows:


Permanent Rate Tax \$3.7506/\$1,000

Section 4. The City Council of Coburg hereby categorized the taxes as follows:

	General Government	Excluded form Limitation
Permanent Rate	3.7506/\$1000	0.00

Section 5. This Resolution will take effect upon passage.

Adopted by the City Council of the City of Coburg, Oregon by a vote of 3 for and 0 against, this 11th day of June, 2019.



Ray Smith Mayor

ATTEST:



Sammy L. Egbert, City Recorder

PROPOSED BUDGET FISCAL YEAR 2019-20

	Beginning Balance	Revenues	Expenses	Alloc./Transfer In	Alloc./Transfer Out	Contingency	Ending Fund Balance	Total Requirements
General Fund								
Revenues	1,120,000	1,961,801		554,267	-50,000	0	3,586,068	0
Personal Services			-1,515,302				-1,515,302	
Materials and Services			-863,137				-863,137	
Debt Service			-41,915				-41,915	
Capital Outlay			-428,750				-428,750	
Contingency						-250,000	-250,000	
Total	1,120,000	1,961,801	-2,849,104	554,267	-50,000	-250,000	486,964	\$3,636,068.00
Street Fund								
Revenues	530,000	498,555		50,000	-67,404		1,078,555	
Personal Services			0				-67,404	
Materials and Services			-227,525				-227,525	
Capital Outlay			-205,000				-205,000	
Total	530,000	498,555	-432,525	50,000	-67,404	0	578,626	\$1,078,555.00
Water Fund								
Revenues	950,000	3,132,184					4,082,184	
Personal Services			-125,065		-116,085		-116,085	
Materials and Services			-191,819		-118,220		-243,285	
Debt Service			-2,205,000				-191,819	
Capital Outlay							-2,205,000	
Contingency						-500,000	-500,000	
Total Combined Beginning Balance	950,000	3,132,184	-2,521,884	0	-234,305	-500,000	825,995	\$4,082,184.00
Sewer Fund								
Revenues	2,275,900	1,512,462					3,788,362	
Personal Services			-248,656		-112,341		-112,341	
Materials and Services			-1,093,001		-140,216		-388,872	
Debt Service			0				-1,093,001	
Capital Outlay			0					
Contingency						-350,000	-350,000	
Total	2,275,900	1,512,462	-1,341,657	0	-252,557	-350,000	1,844,148	\$3,788,362.00
Total	4,875,900	7,105,002	-7,145,170	604,267	-604,266	-1,100,000	3,735,733	\$12,585,169.00

Total Revenues \$12,585,169.00

City of Coburg
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LB-1 By Fund	Sum of FY2020 Projected
001 General	(0)
1 Beginning Fund Balance	1,100,500
1 Personal Services	(1,522,802)
2 Fees, License, Permit, Fines, Assessment, Service Charges	955,070
2 Materials and Services	(836,137)
3 Capital Outlay	(428,750)
3 Grants, Gifts, Donation	37,000
4 Debt Service	(41,915)
5 Transfers In	-
5 Transfers Out	(50,000)
6 All Other	803,998
6 Contingency	(250,000)
7 Current Year Property Tax	720,000
7 Unappropriated Ending Fund Balance and Reserves	(486,964)
003 Street	-
1 Beginning Fund Balance	530,000
1 Personal Services	(67,404)
2 Fees, License, Permit, Fines, Assessment, Service Charges	395,223
2 Materials and Services	(227,525)
3 Capital Outlay	(205,000)
3 Grants, Gifts, Donation	100,000
5 Transfers In	50,000
6 All Other	3,332
7 Unappropriated Ending Fund Balance and Reserves	(578,626)
004 Water	(0)
1 Beginning Fund Balance	950,000
1 Personal Services	(116,085)
2 Fees, License, Permit, Fines, Assessment, Service Charges	996,735
2 Materials and Services	(243,285)
3 Capital Outlay	(2,205,000)
3 Grants, Gifts, Donation	-
4 Debt Service	(191,819)
4 Resources from Bonds and Other Debt	2,130,000
6 All Other	5,449
6 Contingency	(500,000)
7 Unappropriated Ending Fund Balance and Reserves	(825,995)
005 Sewer	0
1 Beginning Fund Balance	2,275,900
1 Personal Services	(112,341)
2 Fees, License, Permit, Fines, Assessment, Service Charges	1,112,262
2 Materials and Services	(488,872)

City of Coburg
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3 Capital Outlay	-
4 Debt Service	(1,093,001)
5 Transfers Out	-
6 All Other	400,200
6 Contingency	(350,000)
7 Unappropriated Ending Fund Balance and Reserves	(1,744,148)
Grand Total	(0)

Description Resources and Requirements Line Item Detail	Historical Data			Proposed FY2020 Budget	FY 2020	
	Actual	Adopted			FY 2020 Changes	FY 2020 Adopted Budget
	FY 2017	FY 2018	FY 2019			
001 General	(0)	0	(0)	(0)	-	(0)
000 NonDepartmental	1,010,614	1,122,763	1,113,789	1,209,194		1,209,194
001-000-400200 Current Taxes	568,707	619,576	625,000	720,000		720,000
001-000-400300 Delinquent Taxes	48,164	28,783	50,000	45,000		45,000
001-000-401000 State Pool Interest	4,775	11,293	7,000	15,000		15,000
001-000-402010 State Shared Revenue	15,239	21,823	16,500	17,000		17,000
001-000-402200 State Cigarette Taxes	1,459	1,329	1,452	1,450		1,450
001-000-402250 State Liquor Taxes	16,460	17,204	22,044	22,200		22,200
001-000-402500 Transient Room Tax	24,747	19,439	23,340	-		-
001-000-402600 Tourism Funds - Lane County	10,038	11,241	11,950	-		-
001-000-403100 Power Company Franchise Fee	139,199	164,880	188,700	192,474		192,474
001-000-403150 Power Company Franchise License	68,986	60,848	47,000	47,000		47,000
001-000-403200 Gas Company Franchise Fee	34,719	35,518	17,000	19,000		19,000
001-000-403300 Cable TV Franchise Fee	-	6,997	1,500	1,800		1,800
001-000-403400 Telephone Franchise	5,666	400	5,000	5,000		5,000
001-000-403500 Garbage Franchise Fee	1,000	1,000	1,000	1,000		1,000
001-000-404040 Inpound Fees	440	220	500	500		500
001-000-404042 Business License	4,040	4,140	4,060	4,200		4,200
001-000-404400 Land Use Filing Fees	30,555	13,192	15,000	10,500		10,500
001-000-404470 Planning Assistant Grant-OR St	-	1,000	1,000	1,000		1,000
001-000-404480 Homeland Security Grant	-	65,000	-	45,000		45,000
001-000-404495 Lease Revenue	7,848	6,864	9,626	6,864		6,864
001-000-404500 Sign Application Fee	433	-	310	325		325
001-000-404600 SDC Admin. Fees	9,426	20,653	63,657	41,881		41,881
001-000-406050 Technology Fee	3,348	-	-	8,500		8,500
001-000-406700 Asset Forfeiture	13,435	-	-	-		-
001-000-408200 Oregon CLG Grant	-	-	-	-		-
001-000-410910 Dog License Fees	550	490	650	500		500
001-000-498100 Lien Search	750	300	-	1,500		1,500
001-000-498200 Police Confiscation Forfeiture	(2,687)	(42)	-	-		-
001-000-499000 Other Receipts	3,317	10,615	1,500	1,500		1,500
001 Administration	(469,987)	(545,894)	(620,974)	(708,556)		(708,556)
001-001-500500 City Administrator 1FTE	(80,523)	(87,218)	(90,896)	(94,095)		(94,095)
001-001-501100 Finance Director .5 FTE, 1 FTE 2021	(58,603)	(50,850)	(78,697)	(32,141)		(32,141)
001-001-501400 City Recorder 1 FTE	(52,691)	(56,206)	(60,827)	(63,498)		(63,498)
001-001-501500 Office Administration 2.8 FTE	(15,747)	(36,956)	(63,663)	(102,581)		(102,581)
001-001-501600 Accountant .5 FTE - Promo at Jan 1	-	-	-	(26,367)		(26,367)
001-001-501700 Homeland Security	-	-	-	(5,000)		(5,000)
001-001-501900 Severance/Vacation Pay	-	(5,507)	-	(9,251)		(9,251)
001-001-502000 Workers' Compensation	(17,524)	(13,984)	(20,592)	(22,000)		(22,000)
001-001-503000 FICA/Medicare	(15,873)	(17,087)	(21,267)	(23,857)		(23,857)
001-001-504000 Health Insurance/Dental/Life/LTD	(32,881)	(43,631)	(53,450)	(78,343)		(78,343)
001-001-504100 Life/STD Insurance	(111)	-	-	-		-
001-001-505000 PERS Retirement	(27,153)	(23,790)	(21,524)	(51,931)		(51,931)
001-001-506000 Unemployment Insurance	(3,936)	(3,992)	(5,400)	(5,925)		(5,925)
001-001-506500 Workers Benefit Fund	(48)	(31)	(595)	(624)		(624)
001-001-510000 Office Expense	(6,064)	(9,087)	(8,050)	(8,200)		(8,200)
001-001-510020 Council Expense	(1,052)	(1,217)	(2,000)	(2,000)		(2,000)
001-001-510050 Council Training	-	-	-	(1,000)		(1,000)
001-001-510600 Audit	(22,450)	(16,500)	(16,000)	(17,000)		(17,000)
001-001-510800 Professional Services	(38,694)	(34,892)	(23,000)	(17,500)		(17,500)
001-001-510880 City Attorney	-	(1,134)	-	-		-
001-001-510881 Legal	(15,075)	(22,383)	(35,000)	(22,000)		(22,000)
001-001-510950 Liability Insurance	(17,386)	(18,620)	(18,293)	(19,225)		(19,225)
001-001-510951 Auto Insurance	(5,445)	(7,500)	(5,871)	(6,100)		(6,100)
001-001-510952 Property Insurance	(10,086)	(10,500)	(11,500)	(12,025)		(12,025)
001-001-513000 Bank Fees	(26,354)	(38,806)	(35,000)	(40,000)		(40,000)
001-001-514400 City Prosecutor	(11,440)	(14,960)	(15,450)	(12,000)		(12,000)
001-001-522090 Mbrships, Dues & Subscriptions	(5,198)	(5,873)	(6,000)	(6,000)		(6,000)
001-001-522100 Travel, Education, Training	(5,944)	(6,806)	(7,500)	(8,500)		(8,500)
001-001-522500 Employee Promotions and Incent	(446)	(371)	(1,000)	(1,000)		(1,000)
001-001-522550 Employee Wellness Campaign	-	-	(1,000)	(1,000)		(1,000)
001-001-522570 Volunteer Appreciation	-	(790)	(1,000)	(1,000)		(1,000)
001-001-530100 LCOG IT Support/Computers	(16,735)	(14,160)	(14,400)	(14,832)		(14,832)
001-001-542000 Miscellaneous	(160)	(1,559)	(1,000)	(1,500)		(1,500)
001-001-557100 Advertising, Legal Notices	(1,967)	(1,483)	(2,000)	(2,060)		(2,060)
001-700-710030 Payroll Reimbursement	19,601	-	-	-		-
002 Facility Management	(97,047)	(166,465)	(87,400)	(175,300)		(175,300)
001-002-505600 Capital Outlay - Homeland Security	-	-	-	(50,000)		(50,000)
001-002-505700 Capital Outlay - Council I-Pads	-	-	-	(5,000)		(5,000)
001-002-510100 Utilities	(8,364)	(9,666)	(10,000)	(10,500)		(10,500)
001-002-510450 Postage	(6,052)	(5,539)	(5,700)	(5,700)		(5,700)
001-002-511000 Bathroom and Kitchen Supplies	(1,267)	(575)	(1,000)	(1,200)		(1,200)

Description Resources and Requirements Line Item Detail	Historical Data			Proposed FY2020 Budget	FY 2020	
	Actual	Adopted			FY 2020 Changes	FY 2020 Adopted Budget
	FY 2017	FY 2018	FY 2019			
001-002-522000 Telephone	(6,339)	(7,096)	(9,800)	(8,000)		(8,000)
001-002-522050 Network/Email	(2,530)	(7,986)	(2,000)	(3,000)		(3,000)
001-002-523500 Copier Lease/Maint.	(11,968)	(10,578)	(11,000)	(11,000)		(11,000)
001-002-530500 Springbrook Computer Expense	(12,945)	(17,659)	(13,500)	(16,000)		(16,000)
001-002-582000 Building Maint, Supplies	(6,321)	(10,599)	(12,000)	(12,500)		(12,500)
001-002-586000 Reconciliation Discrepancy	7,921	-	-	-		-
001-002-588000 Records Storage	(1,415)	(1,662)	(2,400)	(2,400)		(2,400)
001-002-603000 Capital Outlay City Hall	(47,766)	(95,105)	(20,000)	(50,000)		(50,000)
006 Planning	(101,234)	(4,580)	(207,719)	(136,399)	(19,500)	(155,899)
001-006-403050 Electrical Permit Fees	11,933	34,403	20,000	26,000		26,000
001-006-404300 Building Permit Fees	94,946	219,192	115,000	175,000		175,000
001-006-404450 Planning Service Fees	900	11,064	-	-		-
001-006-404460 Surcharge Fee	-	-	-	47,000		47,000
001-006-404470 Technology Fee(3% of Permit Fees)	-	20,428	4,050	4,470		4,470
001-006-404480 STPU Reimbursement	2,436	1,953	-	-		-
001-006-405000 Historic Preservation Grant	-	-	-	6,000		6,000
001-006-408500 Fed MPO Reimb Planning	9,478	3,599	12,000	10,000		10,000
001-006-500000 Planning Tech	(41,249)	(1,118)	-	-		-
001-006-501200 Planning/Development Manager	-	(47,556)	(60,132)	(58,125)		(58,125)
001-006-501900 Severance Pay/Vacation	-	-	-	(1,400)		(1,400)
001-006-502000 Workers' Compensation	(56)	(27)	-	(116)		(116)
001-006-503000 FICA/Medicare	(3,094)	(3,707)	(4,600)	(4,447)		(4,447)
001-006-504000 Health Insurance	(178)	(350)	(800)	(167)		(167)
001-006-504100 Life/STD Insurance	(113)	(160)	-	-		-
001-006-505000 PERS Retirement	(3,518)	(6,014)	(7,462)	(7,910)		(7,910)
001-006-506000 Unemployment Insurance	(1,457)	(1,222)	(3,875)	(1,104)		(1,104)
001-006-510000 Office Expense	(567)	(422)	(500)	(2,900)		(2,900)
001-006-510460 UGB Expense	-	-	(20,000)	(20,000)		(20,000)
001-006-510500 Inspection Permit Fees	(9,619)	(177,039)	(101,250)	(139,750)		(139,750)
001-006-510530 Building Permit Surcharge	(71,213)	(15,088)	(16,200)	(47,000)		(47,000)
001-006-510800 Professional Serv	(16,646)	(40,574)	(20,000)	(35,000)		(35,000)
001-006-510870 Planner - LCOG	(30,980)	-	-	-		-
001-006-510880 City Attorney	-	(127)	(1,200)	(1,250)		(1,250)
001-006-522100 Travel, Education, Training	(1,146)	(726)	(1,250)	(3,100)		(3,100)
001-006-530001 Historic Preservation Expense (Granted)	(110)	(661)	-	(6,000)		(6,000)
001-006-530050 Community Visioning Project	(20,000)	-	-	-		-
001-006-530060 Storm Water Master Plan	-	-	(50,000)	(40,000)	(2,500)	(42,500)
001-006-530070 Comprehensive Plan Update	-	-	(70,000)	(35,000)	(17,000)	(52,000)
001-006-557100 Advertising, Legal Notices	(1,381)	(425)	(1,500)	(1,600)		(1,600)
001-006-720030 Payroll Allocated	(19,601)	-	-	-		-
015 Police	(375,155)	(467,759)	(529,733)	(565,820)	-	(565,820)
001-015-406200 Police Training Fees	-	2,541	550	2,500		2,500
001-015-406350 Oregon State Police Grant - Live Scan	-	-	25,650	25,650		25,650
001-015-406375 Bureau of Justice Vest Grant	-	-	4,000	-		-
001-015-406400 Police Donations	22,405	-	-	-		-
001-015-406600 Police CHETT Program Donations	-	505	500	650		650
001-015-410800 Shop with a Cop	1,100	100	1,100	1,400		1,400
001-015-485200 Police Reserve Officer Revenue	1,487	24	700	700		700
001-015-486000 Partner Agency Reimbursements	-	-	5,000	7,500		7,500
001-015-498000 Fingerprinting Fees	-	-	250	250		250
001-015-500400 Chief of Police	(78,974)	(87,097)	(88,288)	(99,923)		(99,923)
001-015-500540 Police Officer-Universal #1	(69,022)	(106,774)	(79,924)	(75,153)	7,500	(67,653)
001-015-500540 Police Officer-Universal #2	-	-	(57,272)	(53,552)		(53,552)
001-015-500580 Reserve Police	-	-	(850)	(1,000)		(1,000)
001-015-500590 Other Agency Patrols	-	-	(5,000)	(7,500)		(7,500)
001-015-501500 Police Clerk	(46,240)	(47,595)	(49,179)	(52,630)		(52,630)
001-015-501900 Severance/Vacation Pay	-	(2,624)	-	(8,361)		(8,361)
001-015-502000 Workers' Compensation	(83)	(110)	-	-		-
001-015-503000 FICA/Medicare	(14,588)	(17,955)	(21,069)	(21,600)		(21,600)
001-015-504000 Health/Dental/Life/LTD	(44,692)	(52,833)	(69,200)	(70,151)		(70,151)
001-015-504100 Life/STD Insurance	(4,774)	-	-	-		-
001-015-505000 PERS Retirement	(23,191)	(35,037)	(46,007)	(55,922)		(55,922)
001-015-506000 Unemployment Insurance	(3,348)	(4,360)	(4,343)	(5,362)		(5,362)
001-015-506050 Workers Benefit Fund	(37)	-	(551)	(565)		(565)
001-015-510000 Office Expense	(1,880)	(2,813)	(2,400)	(2,700)		(2,700)
001-015-510200 Equipment Repair, Maintenance	(1,776)	(3,290)	(6,000)	(6,300)		(6,300)
001-015-510270 Equipment Non-Capital	(9,876)	(9,424)	(2,500)	(10,800)		(10,800)
001-015-510500 Uniforms Expense (2019 - Vest Purchases)	(1,157)	(1,804)	(7,000)	(3,200)		(3,200)
001-015-510510 Photo, Crime Scene & Evidence	(698)	(1,676)	(700)	(800)		(800)
001-015-510550 Community Outreach Program	(120)	(832)	(2,200)	(2,200)		(2,200)
001-015-510880 City Attorney	-	-	(1,200)	(1,300)		(1,300)
001-015-510999 Canine Program	-	-	(375)	(400)		(400)
001-015-516200 Dispatch Contract	(50,072)	(54,164)	(54,000)	(49,500)		(49,500)
001-015-516500 Justice Program	(1,500)	(1,500)	(1,700)	(2,700)		(2,700)

Description Resources and Requirements Line Item Detail	Historical Data			Proposed FY2020 Budget	FY 2020	
	Actual		Adopted		FY 2020 Changes	FY 2020 Adopted Budget
	FY 2017	FY 2018	FY 2019			
001-015-522010 Cellular Phone	(2,705)	(3,752)	(3,225)	(3,300)		(3,300)
001-015-522100 Travel, Education, Training	(2,729)	(2,618)	(5,000)	(4,200)		(4,200)
001-015-525000 Gasoline, Diesel Fuel	(6,659)	(8,202)	(8,300)	(8,500)		(8,500)
001-015-530000 Computer Expense	(2,831)	-	(1,200)	(1,300)		(1,300)
001-015-531000 Vehicle Maintenance	(3,715)	(3,384)	(5,000)	(5,500)		(5,500)
001-015-535000 MDT Support & Service	(2,786)	(169)	(2,100)	(2,200)		(2,200)
001-015-536400 Shop With Cop Program Expense	(925)	(608)	(700)	(1,400)		(1,400)
001-015-536700 Investigation Expense	(263)	(260)	(900)	(2,000)		(2,000)
001-015-540000 Police CHETT Program Expenses	-	(83)	(500)	(500)		(500)
001-015-542000 Miscellaneous	(1,589)	(1,452)	(2,000)	(2,100)		(2,100)
001-015-585200 Reserve Officer Program	(244)	-	(1,300)	(1,400)		(1,400)
001-015-588700 Contract Services (Trunking/Livescan/Lexipol)		(6,380)	(9,000)	(11,950)	(7,500)	(19,450)
001-015-601000 Capital Outlay (Live Scan/Equipment)	(23,676)	-	(28,500)	(28,500)		(28,500)
001-015-601100 Capital Outlay - Fleet/Equipment	-	(14,135)	-	-		-
020 Municipal Court	21,095	10,507	(9,335)	(22,600)		(22,600)
001-020-405000 Fines and Bails	70,222	82,779	80,000	85,000		85,000
001-020-405010 Fines & Bail - Agency Collect.	55,397	50,600	46,360	47,056		47,056
001-020-405100 Fines Transfer from Other	1,223	894	200	200		200
001-020-406000 Court Fees	250	-	500	500		500
001-020-501700 Court Administrator	(51,763)	(55,065)	(57,721)	(60,528)		(60,528)
001-020-501900 Severance/Vacation	-	(665)	-	(2,033)		(2,033)
001-020-502000 Workers' Benefit	(41)	(26)	(75)	(75)		(75)
001-020-503000 FICA/Medicare	(3,651)	(3,881)	(4,416)	(4,630)		(4,630)
001-020-504000 Health /Dental/Life/LTD	(22,148)	(22,512)	(25,100)	(25,702)		(25,702)
001-020-504100 Life/STD Insurance	(29)	-	-	-		-
001-020-505000 PERS Retirement	(7,460)	(11,866)	(10,678)	(13,613)		(13,613)
001-020-506000 Unemployment Insurance	(1,110)	(1,146)	(1,080)	(1,150)		(1,150)
001-020-510000 Office Expense	(1,496)	(2,621)	(1,200)	(1,200)		(1,200)
001-020-510800 Professional Services	(77)	(105)	(2,500)	(200)		(200)
001-020-510880 City Attorney	-	-	(150)	(150)		(150)
001-020-510920 Interpreter	(318)	(383)	(550)	(550)		(550)
001-020-513000 Bank Fees	(1,075)	-	(1,500)	(1,500)		(1,500)
001-020-513300 Jury, Witness Fees	(166)	(156)	(400)	(500)		(500)
001-020-514500 Municipal Judge	(7,440)	(7,155)	(13,000)	(13,000)		(13,000)
001-020-516000 Court Appointed Attorney	(6,333)	(7,443)	(5,500)	(5,500)		(5,500)
001-020-516200 Court Software	(185)	(4,210)	(4,000)	(16,500)		(16,500)
001-020-516500 Jailbeds Springfield	(560)	(400)	(2,700)	(2,700)		(2,700)
001-020-522090 Mbrships, Dues & Subscriptions	(341)	(315)	(500)	(500)		(500)
001-020-522100 Travel, Education, Training	(1,206)	(2,168)	(2,500)	(2,500)		(2,500)
001-020-523500 Copier /Printer Lease and Service	-	(3,050)	(2,225)	(2,225)		(2,225)
001-020-588000 Records Storage	(600)	(600)	(600)	(600)		(600)
027 Economic Dev	(50,451)	(23,836)	(45,500)	-		-
001-025-402500 Transient Room Tax	-	-	-	22,200		22,200
001-025-402600 Tourism Funds	-	-	-	15,000		15,000
001-025-402700 Ford Grant - Rare Participant Reimb.	-	-	-	10,000		10,000
001-025-510450 Postage	-	(718)	(500)	(500)		(500)
001-025-522220 Promotion of City/Tourism/Marketing	(9,728)	(23,118)	(45,000)	(12,200)		(12,200)
001-025-522230 Tourism	(40,723)	-	-	-		-
001-025-522240 Rare	-	-	-	(24,500)		(24,500)
001-025-522250 Oregon Rain	-	-	-	(5,000)		(5,000)
001-025-522260 Coburg Foundation	-	-	-	(5,000)		(5,000)
050 Park Fund	(25,147)	(25,802)	(53,550)	(35,170)		(35,170)
001-050-402050 Park User Fees	680	1,050	900	800		800
001-050-510105 LID Assessment-Parks DEBT	(7,602)	-	-	-		-
001-050-510810 Landscape Contract Services	(500)	(880)	(2,000)	(1,500)		(1,500)
001-050-511000 Restroom Supplies	(257)	(579)	(600)	(1,820)		(1,820)
001-050-511300 Supplies/Gravel	-	(1,733)	(2,150)	(2,000)		(2,000)
001-050-525000 Gasoline, Diesel Fuel	(234)	(127)	(1,550)	(1,500)		(1,500)
001-050-526000 Safety Equipment and Supplies	(82)	(40)	(600)	(600)		(600)
001-050-526500 Tools & Equipment	(744)	(731)	(1,000)	(1,000)		(1,000)
001-050-530200 Equipment Rental	(431)	(52)	(500)	(500)		(500)
001-050-531000 Vehicle, Equipment Maintenance	(49)	(1,503)	(1,200)	(1,200)		(1,200)
001-050-531500 Building Maintenance	(433)	(288)	(2,050)	(1,000)		(1,000)
001-050-533000 Materials, Supplies	(3,470)	(6,686)	(6,500)	(7,000)		(7,000)
001-050-585300 Urban Forestry	(144)	(1,082)	(800)	(350)		(350)
001-050-588700 Contract Services	-	-	(10,500)	(2,500)		(2,500)
001-050-601000 Capital Outlay -Parks	(11,882)	(13,151)	(25,000)	(15,000)		(15,000)
050 Parks Capital	11,538	45,881	71,412	(16,769)		(16,769)
001-051-401000 Interest Income	-	-	300	300		300
001-051-401010 Interest Income SDC	532	1,640	2,041	2,781		2,781
001-051-404000 Parks Improvement SDC	52,485	66,976	293,137	186,650		186,650
001-051-404500 Oregon Small Cities Grant	-	-	-	75,000		75,000
001-051-510100 SDC Administrative Fees	-	-	(516)	-		-
001-051-510800 Professional Services	(829)	(75)	(1,000)	(1,200)		(1,200)

Description Resources and Requirements Line Item Detail	Historical Data			Proposed	FY 2020	
	Actual		Adopted	FY2020 Budget	FY 2020 Changes	FY 2020 Adopted Budget
	FY 2017	FY 2018	FY 2019			
001-051-513000 Bank Fees	(25)	0	(50)	(50)		(50)
001-051-544020 SDC Analysis	-	(6,643)	-	-		-
001-051-603000 Engineering -	(40,625)	(495)	(2,500)	(10,000)		(10,000)
001-051-610000 Capital Const. Coburg Loop 1, 2 & 3	-	(3,088)	-	-		-
001-051-610001 Capital Const. Coburg Loop Seg 4	-	-	(70,000)	(72,000)		(72,000)
001-051-620000 Capital Outlay Wetland Park	-	(12,435)	-	(118,250)		(118,250)
001-051-620002 Capital Outlay Johnny Diamond	-	-	(150,000)	(80,000)		(80,000)
400 PW Admin	(298,864)	(274,263)	(323,252)	(374,469)		(374,469)
001-400-500200 Public Works Director	(67,631)	(70,837)	(73,986)	(81,928)		(81,928)
001-400-500210 Public Works Operator III (1)	(86,653)	(80,010)	(100,457)	(51,151)		(51,151)
001-400-500310 Public Works Operator I- (3)	(22,419)	(32,396)	(37,188)	(109,933)		(109,933)
001-400-500311 Wastewater Plant Operator	(16,897)	-	-	-		-
001-400-503000 FICA/Medicare	(14,890)	(13,734)	(16,190)	(14,553)		(14,553)
001-400-504000 Health/Dental/Life/LIT	(64,322)	(50,853)	(60,050)	(78,145)		(78,145)
001-400-505000 PERS Retirement	(21,684)	(22,188)	(30,769)	(34,845)		(34,845)
001-400-506000 Unemployment/wbf	(4,194)	(4,146)	(4,312)	(3,614)		(3,614)
001-400-506050 Workers Benefit Fund	(174)	(99)	(300)	(300)		(300)
500 Allocation	565,723	702,738	848,258	554,267		554,267
001-500-500000 Overhead Allocation	336,635	306,183	565,414	258,436		258,436
001-500-500010 PW Personal Services Allocation	229,088	396,555	282,844	295,831		295,831
600 Debt	(42,332)	(42,775)	(41,697)	(41,915)		(41,915)
001-001-510100 City Hall Purchase Interest	(22,750)	(21,984)	(21,595)	(26,405)		(26,405)
001-001-510101 City Hall Purchase Principle	(18,796)	(19,562)	(20,102)	(15,510)		(15,510)
001-002-510500 LID Assessment (Debt)	(786)	(1,228)	-	-		-
700 Transfers	(50,000)	-	(50,000)	(50,000)		(50,000)
001-700-711200 Transfer to Street Fund	-	-	(50,000)	(50,000)		(50,000)
001-700-XXXXXX Transfer to Sewer Debt Fund	(50,000)	-	-	-		-
800 Contingency			(250,000)	(250,000)		(250,000)
001-900-XXXXXX Operating Contingency - Emergency Res.			(250,000)	(250,000)		(250,000)
900 Fund Balance Change	(98,751)	(330,517)	185,701	613,536	19,500	633,036
001-000-400100 Beginning Fund Balance	448,572	547,323	850,000	1,100,500	19,500	1,120,000
001-900-950003 Restricted for Park SDC	-	-	(220,840)	(230,042)		(230,042)
001-900-999999 Unappropriated Ending Balance	(547,323)	(877,840)	(443,459)	(256,922)		(256,922)
Grand Total	(0)	0	(0)	(0)	-	(0)

Description Resources and Requirements Line Item Detail	Historical Data			Proposed	FY 2020	
	Actual		Adopted	FY2020 Budget	FY 2020 Changes	FY 2020 Adopted Budget
	FY 2017	FY 2018	FY 2019			
003 Street	(0)	(0)	(0)	-		-
000 General	149,592	170,607	215,725	286,210		286,210
003-000-401000 State Pool Interest	1,297	1,783	225	250		250
003-000-402445 City Fuel Taxes	65,078	95,144	75,000	84,000		84,000
003-000-402450 State Street Taxes	72,820	61,582	79,000	90,000		90,000
003-000-406500 Street Tree Utility Fees	10,396	10,658	11,500	11,960		11,960
003-000-407500 Right of Way Permit Fees	-	1,441	-	-		-
003-000-480100 ODOT Grant-SCA	-	-	50,000	100,000		100,000
001 Administration	(131,267)	(115,704)	(238,348)	(244,754)		(244,754)
003-700-XXXX Transfer in From General Fund	-	-	50,000	50,000		50,000
003-001-510000 Office Expense	450	-	-	-		-
003-001-510500 Uniform Expense	(777)	(793)	(800)	(1,000)		(1,000)
003-001-510710 Emergency Street Repair	(1,654)	-	(10,500)	-		-
003-001-510800 Professional Services	(572)	(4,311)	-	(1,200)		(1,200)
003-001-512000 Street Tree Purchase	(42)	-	(1,100)	(1,200)		(1,200)
003-001-512020 Street Tree Maintenance	(19,963)	(10,685)	(9,000)	(15,000)		(15,000)
003-001-513000 Bank Fees	(45)	-	-	-		-
003-001-522010 Cellular Phone	(845)	(736)	(1,200)	(1,250)		(1,250)
003-001-522100 Travel, Education, Training	-	-	(500)	(600)		(600)
003-001-522200 Pagers	(57)	-	-	-		-
003-001-525000 Gasoline, Diesel Fuel	(1,855)	(740)	(2,250)	(2,500)		(2,500)
003-001-526000 Safety Equipment & Supplies	(492)	(828)	(1,000)	(1,000)		(1,000)
003-001-526500 Tools & Equipment	(194)	(787)	(700)	(750)		(750)
003-001-530200 Equipment Rental	(466)	(185)	(800)	(850)		(850)
003-001-531000 Vehicle, Equipment Maintenance	(2,312)	(1,888)	(2,000)	(2,150)		(2,150)
003-001-532000 Street Maintenance	(2,367)	(8,825)	(5,250)	(16,500)		(16,500)
003-001-532050 Street Overlay/Reconstruction	-	(11,951)	(60,000)	(60,000)		(60,000)
003-001-533000 Materials, Supplies	(915)	(1,587)	(4,250)	(4,500)		(4,500)
003-001-583000 Street Lighting	(12,565)	(12,513)	(13,000)	(13,500)		(13,500)
003-001-585300 Urban Forestry	-	-	-	(350)		(350)
003-001-589200 Street Repair	-	-	-	(100,000)		(100,000)
003-001-603000 Capital Outlay - Street Fleet/Equipment	(24,108)	-	(10,000)	(5,000)		(5,000)
003-500-500050 Street Personal Services Allocation	(32,403)	(49,319)	(65,998)	(67,404)		(67,404)
003-500-500060 Overhead Allocation	(30,087)	(10,557)	-	-		-
023 Street Capital	31,718	30,096	(256,506)	7,170		7,170
003-023-401000 Interest Income	1,721	5,509	500	700		700
003-023-401010 Interest Income SDC	3,599	3,115	2,082	2,382		2,382
003-023-401020 Heal Cities Grant	5,000	-	-	-		-
003-023-404002 Trans Improvement SDC	25,333	60,501	96,541	209,263		209,263
003-023-510100 SDC Administrative Fees (5% of Loan Pay)	-	-	(547)	-		-
003-023-510800 Professional Fees	(3,868)	(5,000)	(2,500)	(2,575)		(2,575)
003-023-513000 Bank Fees	(67)	-	(82)	(100)		(100)
003-023-544000 SDC Project Engineering	-	(10,291)	(2,500)	(2,500)		(2,500)
003-023-544020 SDC Analysis	-	(6,643)	-	-		-
003-023-601000 Capital Outlay - Street	-	(17,095)	(350,000)	(200,000)		(200,000)
900 Fund Balance Change	(50,043)	(84,999)	279,129	(48,626)		(48,626)
003-900-400100 Beginning Fund Balance	438,194	488,237	500,000	530,000		530,000
003-900-950001 Rerserve For Tree Maintenance	-	-	(11,900)	(14,940)		(14,940)
003-900-950003 Restricted for Street SDC	-	-	-	(172,394)		(172,394)
003-900-999999 Unappropriated Ending Balance	(488,237)	(573,236)	(208,971)	(391,292)		(391,292)
Grand Total	(0)	(0)	(0)	-		-

Description Resources and Requirements Line Item Detail	Historical Data			Proposed	FY 2020	
	Actual		Adopted	FY2020 Budget	FY 2020 Changes	FY 2020 Adopted Budget
	FY 2017	FY 2018	FY 2019			
004 Water	(0)	(0)	(0)	(0)		(0)
000 General	774,999	773,080	909,000	795,000		795,000
004-000-402100 Water Meter Installation Fee	-	3,230	10,300	8,500		8,500
004-000-402300 Water User Fees	745,729	753,147	896,000	785,000		785,000
004-000-403250 Water Deposits	(104)	1,000	1,000	1,000		1,000
004-000-498100 Lien Search Fees	1,650	2,015	1,200	-		-
004-000-498500 IFA Drinking Water Grant	27,678	13,688	-	-		-
004-000-499000 Other Receipts	46	-	500	500		500
001 Administration	(282,302)	(570,482)	(612,978)	(423,480)		(423,480)
004-001-510000 Office Expense	(1,229)	(1,219)	(1,000)	(2,000)		(2,000)
004-001-510250 Emergency Repairs	(2,047)	(3,295)	(8,500)	(8,750)		(8,750)
004-001-510500 Uniform Expense	(2,588)	(1,560)	(1,350)	(1,400)		(1,400)
004-001-510800 Professional Services	(1,917)	(9,142)	(2,750)	(25,000)		(25,000)
004-001-510880 City Attorney	(1,419)	(470)	(1,500)	(1,550)		(1,550)
004-001-511200 Pump Station Power	(24,801)	(34,978)	(42,150)	(35,000)		(35,000)
004-001-522000 Telephone	(44)	-	-	-		-
004-001-522010 Cellular Phone	(748)	(837)	(850)	(875)		(875)
004-001-522090 Mbrships, Dues & Subscriptions	(951)	(41)	-	-		-
004-001-522100 Travel, Education, Training	(1,957)	(110)	-	-		-
004-001-523200 Water Analysis	(1,966)	(2,972)	(3,500)	(3,300)		(3,300)
004-001-525000 Gas, Oil and Fuel	(2,796)	(4,557)	(3,750)	(4,000)		(4,000)
004-001-526000 Safety Equipment & Supplies	(70)	(872)	(600)	(650)		(650)
004-001-526500 Tools & Equipment	(1,752)	(1,593)	(1,100)	(1,000)		(1,000)
004-001-530200 Equipment Rental	(201)	-	(600)	(650)		(650)
004-001-531000 Vehicle, Equipment Maintenance	(1,628)	(4,353)	(3,300)	(3,650)		(3,650)
004-001-531500 Building Maintenance, Supplies	(2,308)	(224)	(1,650)	(4,000)		(4,000)
004-001-533000 Materials, Supplies	(11,008)	(11,300)	(12,875)	(13,250)		(13,250)
004-001-534000 Water Meter Replacement	(95)	-	-	-		-
004-001-588500 Certifications, Membership Dues	(740)	(2,017)	(2,750)	(3,000)		(3,000)
004-001-588700 Service Contracts	(3,073)	(3,426)	(3,100)	(6,100)		(6,100)
004-001-588800 IFA Drinking Water Grant Expense	(7,678)	-	-	-		-
004-001-601000 Capital Outlay -	(10,943)	(98,500)	-	-		-
004-001-635000 Hand Held Meter Replacement	-	(29,850)	(15,000)	(45,000)		(45,000)
004-001-670020 Capital Outlay - Equipment	-	-	(10,000)	(30,000)		(30,000)
004-500-500050 Public Works Personal Services	(70,635)	(71,238)	(91,838)	(116,085)		(116,085)
004-500-500060 Overhead Allocation	(129,708)	(287,929)	(404,815)	(118,220)		(118,220)
024 Water Capital	37,764	76,872	(9,619)	196,294		196,294
004-024-401010 Interest Income SDC	6,995	8,271	5,028	4,949		4,949
004-024-404004 Water Improvement SDC	62,544	119,327	321,746	202,235		202,235
004-024-405000 Regional Solutions Grant Proceeds	-	-	200,000	-		-
004-024-405050 Regional Solutions Loan Proceeds	-	-	500,000	2,130,000		2,130,000
004-024-510100 SDC Administrative Expense 5% of	-	-	(1,353)	(850)		(850)
004-024-510800 Professional Services	(4,525)	(722)	(10,000)	(10,000)		(10,000)
004-024-513000 Bank Fees	(15)	-	(40)	(40)		(40)
004-024-520050 Water Master Plan Grant Expense	(2,942)	-	-	-		-
004-024-544020 SDC Anyalysis	-	(6,643)	-	-		-
004-024-603000 Engineering Water Project	-	(6,904)	(75,000)	(200,000)		(200,000)
004-024-603100 East Side Water Line/I-5 Bore/Trans	(24,292)	(36,457)	(500,000)	(1,200,000)		(1,200,000)
004-024-603200 Production Well - Roberts Road	-	-	(450,000)	(450,000)		(450,000)
004-024-603300 Water Infrastructure Upgrades/Updates	-	-	-	(280,000)		(280,000)
004-024-603400 Reservoir Development	-	-	-	-		-
600 Debt	(220,097)	(247,412)	(193,028)	(191,819)		(191,819)
004-001-510500 LID Assessment DEBT	(1,890)	(265)	-	-		-
004-600-510300 1999 Bond Principal Due Feb	(25,000)	(55,000)	-	-		-
004-600-510310 1999 Bond Interest Due Feb	(2,080)	(2,021)	-	-		-
004-600-510320 1999 Bond Interest Due Aug	(2,080)	(1,430)	-	-		-
004-600-510350 Proj G01001 Principal Due Dec	(54,363)	(54,863)	(60,396)	(65,958)		(65,958)
004-600-510360 Proj G01001 Interest Due Dec	(37,970)	(35,061)	(32,099)	(28,837)		(28,837)
004-600-510380 Proj B01003 Principal Due Dec Pay off 23	(66,767)	(72,397)	(78,067)	(78,773)		(78,773)
004-600-510390 Proj B01003 Interest Due Dec Pay off 23	(29,947)	(26,375)	(22,466)	(18,250)		(18,250)
004-600-510500_Business Oregon Water Debt Service	-	-	-	-		-
800 Contingency	-	-	(500,000)	(500,000)		(500,000)
004-900-999998 Operating Contingency -Emergency Res.	-	-	(500,000)	(500,000)		(500,000)
900 Fund Balance Change	(310,364)	(32,058)	406,624	124,005		124,005
004-000-400100 Beginning Fund Balance	580,931	891,295	850,000	950,000		950,000
004-000-401000 State Pool Interest	-	455	-	-		-
004-900-950001 Restricted for Water SDC	-	-	-	(87,688)		(87,688)
004-900-999999 Unappropriated Ending Balance	(891,295)	(923,808)	(443,376)	(738,307)		(738,307)
Grand Total	(0)	(0)	(0)	(0)		(0)

Description Resources and Requirements	Historical Data			Proposed	FY 2020	
	Actual		Adopted		FY 2020 Budget	FY 2020 Changes
Line Item Detail	FY 2017	FY 2018	FY 2019			
005 Sewer	0	(0)	0	0	-	0
000 General	806,600	743,698	848,700	792,700		792,700
005-000-401000 Interest Income	299	452	200	200		200
005-000-480000 Wastewater Fee	806,301	740,646	842,000	786,000		786,000
005-000-480500 Sewer Easement Fee	-	100	6,500	6,500		6,500
005-000-490000 Other Receipts	-	2,500	-	-		-
001 Administration	(483,919)	(485,643)	(479,525)	(593,673)	100,000	(493,673)
005-001-510000 Office Expense	(1,347)	(1,235)	(575)	(2,000)		(2,000)
005-001-510250 Emergency Repairs	(14,753)	(11,333)	(13,000)	(13,800)		(13,800)
005-001-510500 Uniform Expense	(923)	(2,038)	(1,300)	(1,300)		(1,300)
005-001-510800 Professional Services	-	(5,624)	-	(25,000)		(25,000)
005-001-510880 City Attorney	(172)	(1,192)	(2,500)	(2,500)		(2,500)
005-001-511200 Electricity	(31,526)	(36,363)	(40,000)	(42,800)		(42,800)
005-001-513000 Bank Fees	(38)	-	-	-		-
005-001-513350 Professional Dues	(149)	(2,563)	(25)	(26)		(26)
005-001-513360 Certifications, Membershi	(2,191)	(613)	(3,000)	(3,200)		(3,200)
005-001-522010 Cellular Phone	(831)	(836)	(1,000)	(1,030)		(1,030)
005-001-522090 Membership, Dues & Subs	(264)	-	(3,025)	(1,500)		(1,500)
005-001-522100 Travel, Education, Training	(254)	(178)	-	-		-
005-001-525000 Gas, Oil, Fuel Expense	(2,210)	(4,098)	(2,850)	(2,950)		(2,950)
005-001-525210 Waste Analysis	(2,096)	(4,280)	(2,500)	(3,500)		(3,500)
005-001-526000 Safety Equipment and Sup	(648)	(1,183)	(600)	(660)		(660)
005-001-526500 Tools & Equipment	(1,825)	(860)	(1,133)	(1,175)		(1,175)
005-001-530200 Equipment Rental	(896)	-	(1,000)	(1,010)		(1,010)
005-001-531000 Vehicle Maintenance	(1,002)	(4,099)	(2,000)	(2,060)		(2,060)
005-001-531500 Building Maintenance, Sup	(1,687)	(1,216)	(1,700)	(1,750)		(1,750)
005-001-531700 Easement Recording	-	(504)	(4,550)	(4,550)		(4,550)
005-001-532300 Printing and Ads	-	-	(500)	(530)		(530)
005-001-533000 Materials, Supplies	(5,760)	(11,619)	(11,500)	(11,850)		(11,850)
005-001-533100 Chemicals	(26,337)	(19,597)	(30,000)	(30,900)		(30,900)
005-001-540010 Tank Maintenance	(36,092)	(38,099)	(35,000)	(150,000)	100,000	(50,000)
005-001-540015 Monitoring Services	(24,628)	(21,249)	(17,000)	(17,500)		(17,500)
005-001-540020 Plant Equipment Mainten	(2,216)	(1,824)	(6,500)	(6,900)		(6,900)
005-001-540200 Lab Supplies	(7,956)	(6,677)	(9,200)	(9,000)		(9,000)
005-001-588700 Service Contracts	(1,112)	(6,098)	(3,500)	(3,625)		(3,625)
005-001-601000 Capital Outlay Fleet/Equip	(14,443)	(18,572)	-	-		-
005-500-500050 Sewer Personal Services Al	(126,049)	(109,597)	(125,008)	(112,341)		(112,341)
005-500-500060 Overhead Allocation	(176,515)	(174,098)	(160,559)	(140,216)		(140,216)
027 Sewer Cap	104,670	248,888	566,512	226,822		226,822
005-027-401000 Wastewater Improvemen	96,186	247,165	566,044	223,752		223,752
005-027-401010 Wastewater SDC Interest	8,493	8,366	4,012	5,610		5,610
005-027-510100 SDC Administrative Expens	-	-	(1,004)	-		-
005-027-510800 Professional Services	-	-	(2,500)	(2,500)		(2,500)
005-027-513000 Bank Fees	(9)	-	(40)	(40)		(40)
005-027-544020 SDC Analysis	-	(6,643)	-	-		-
005-027-600500 Plant Expansion	-	-	-	-		-
028 Sewer Debt	(577,283)	(428,118)	(599,867)	(607,601)		(607,601)
005-028-401050 LID Assesment	224,576	172,506	101,750	90,400		90,400
005-028-402030 Funding from URA - Debt	326,194	500,000	400,000	400,000		400,000
005-028-510000 LID Administration	(2,423)	(1,215)	(2,500)	(2,500)		(2,500)
005-028-510881 Legal Fees	(1,674)	(440)	(2,500)	(2,500)		(2,500)
005-028-513000 Bank Fees	(37)	-	-	-		-
005-028-530411 Loan R23041 Principal	(29,803)	(30,858)	(31,950)	(33,082)		(33,082)
005-028-530412 Loan R23041 Interest	(26,435)	(29,034)	(24,288)	(23,156)		(23,156)
005-028-530421 Loan R23042 Principal	(370,577)	(381,063)	(391,846)	(402,935)		(402,935)
005-028-530422 Loan R23042 Interest	(246,067)	(277,972)	(224,798)	(213,709)		(213,709)
005-028-530442 Loan R23044 Principal	(66,380)	(57,985)	(59,062)	(60,161)		(60,161)
005-028-530443 Loan R23044 Interest	(34,652)	(23,751)	(22,674)	(21,575)		(21,575)
005-028-530450 Annual Loan Fees	(58,045)	(6,347)	(50,039)	(47,623)		(47,623)
005-028-530500 USDA Bond Principal	(67,576)	(72,077)	(72,077)	(78,736)		(78,736)
005-028-530501 USDA Bond Interest	(224,384)	(219,883)	(219,883)	(212,024)		(212,024)
700 Transfers	50,000	-	-	-		-
005-700-720028 Transfer to Sewer Debt	50,000	-	-	-		-

Description Resources and Requirements	Historical Data			Proposed	FY 2020	
	Actual		Adopted			
Line Item Detail	FY 2017	FY 2018	FY 2019	FY2020 Budget	FY 2020 Changes	FY 2020 Adopted Budget
800 Contingency	-	-	(350,000)	(350,000)		(350,000)
005-900-999998 Contingency -Reserve for D	-	-	(350,000)	(350,000)		(350,000)
900 Fund Balance Change	99,932	(78,825)	14,180	531,752	(100,000)	431,752
005-000-400100 Beginning Fund Balance	2,321,886	2,221,954	2,250,000	2,275,900		2,275,900
005-900-950002 Restricted for Sewer SDC			(410,000)	(572,079)		(572,079)
005-900-999999 Unappropriated Ending Ba	(2,221,954)	(2,300,779)	(1,825,820)	(1,172,069)	(100,000)	(1,272,069)
Grand Total	0	(0)	0	0	-	0

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2019-2020

To assessor of Lane County

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

Check here if this is an amended form.

The City of Coburg has the responsibility and authority to place the following property tax, fee, charge, or assessment
District name

on the tax roll of Lane County. The property tax, fee, charge, or assessment is categorized as stated by this form.
County name

<u> PO Box 8316 </u> <small>Mailing address of district</small>	<u> Coburg </u> <small>City</small>	<u> OR </u> <small>State</small>	<u> 97408 </u> <small>ZIP code</small>	<u> 06/28/2019 </u> <small>Date submitted</small>
<u> Tawnya Ellis </u> <small>Contact person</small>	<u> Staff Accountant </u> <small>Title</small>	<u> 541-682-7870 </u> <small>Daytime telephone number</small>	<u> tawnya.ellis@ci.coburg.or.us </u> <small>Contact person e-mail address</small>	

CERTIFICATION— You must check one box if you are subject to Local Budget Law.

The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.

The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

	Subject to General Government Limits		
	Rate —or— Dollar Amount		
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	3.7506		
2. Local option operating tax 2			Excluded from Measure 5 Limits
3. Local option capital project tax 3			
4. City of Portland Levy for pension and disability obligations 4			Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 5a			
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 5b			
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) 5c			

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000..... 6	3.7506
7. Election date when your new district received voter approval for your permanent rate limit 7	
8. Estimated permanent rate limit for newly merged/consolidated district 8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

** The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

(see the back for worksheet for lines 5a, 5b, and 5c)
File with your assessor no later than JULY 15, unless granted an extension in writing.