



## MINUTES

**Coburg City Council**  
Special Meeting  
February 26, 2013 - 7:00 P.M.  
Coburg City Hall  
91069 North Willamette - Coburg

COUNCILORS PRESENT: Jae Pudewell, Mayor; Jerry Behney, Sharyl Brannon-Abbaspour, John Fox, Don Nelson, Brian Pech, Ray Smith

COUNCILORS ABSENT: John Thiel

STAFF PRESENT: Petra Schuetz, Milo Mecham, Larry, Ron Walz

RECORDED BY: Dan Lindstrom

Mayor Jae Pudewell called the meeting of the Coburg City Council to order at 7:05 p.m. Councilors joined in the Pledge of Allegiance. Minutes Recorder C. Daniel Lindstrom called the roll, noted the absence of Councilor John Thiel, and stated that a quorum was present.

Mayor Pudewell noted that citizen Don Ledford was making an audio recording of the meeting. He also determined that there was no one requesting to present Citizen Testimony.

### 1. WASTEWATER PROJECT

City Administrator Petra Schuetz referred to Agenda support material entitled "Notice of Award, Notice to Proceed and Change Order 1 for the Phase 4 STEP System Construction Contract Coburg Wastewater Project." She reviewed background information it contained.

Wastewater Project Engineer Ron Walz reported that the process for issuing a Notice of Intent to Award the Phase 4 Construction Contract to R&G Excavating of Scio, Oregon, had been completed. He said that approval to proceed had been received from the U.S. Department of Agriculture. He said the contractor was ready to start work on the project early in March. He reviewed the intent and action of proposed Change Order 1.

***Councilor Brian Pech moved, seconded by Councilor Jerry Behney, to approve Notice-of-Award and permission to issue Notice-to-Proceed and execute Change Order 1 with R&G Excavating, Inc., reducing the contract price to \$4,389,000. The motion was adopted, 4:1, with Councilor Don Nelson voting no.***

### 2. COUNCIL VACANCY

Mayor Pudewell reported that Councilor John Thiel had announced that he would submit his resignation as a member of the City Council at its next meeting on March 12, explaining that it was his intention to move from the Coburg area.

Mayor Pudewell referred to Agenda support material entitled "City Council Vacancy" and said it

was the responsibility of the Council to determine how to precede. He suggested that the most transparent process would be for the vacancy to be publically posted, together with solicitation of applications. He noted that the City Charter did not require such solicitation, but provided that the Council could simply appoint a replacement.

Councilors discussed the vacancy and appeared to agree that public posting of the vacancy and appointing a replacement from applications was the preferred method. It was agreed that there was not adequate time for applications to be received by the next meeting of the Council and set the last Friday of March as the deadline for applications for appointment to be received.

Councilor Don Nelson raised a question about the appropriateness to make such decisions before the vacancy was officially created at the March 12 meeting of the Council.

City Attorney Milo Mecham replied that since the announcement of the vacancy was not a legal notice, there were no applicable directions in the Charter regarding it. He said the Charter only authorized the Council to fill the vacancy with an appointment.

There appeared to be agreement that choosing a replacement for Councilor Thiel as Council President would take place at the March 12 Regular Meeting.

Councilor Behney referred to an invitation of Councilors to a Scenario Planning Presentation about developing a "Shared Vision for the Future" of the Cities of Coburg, Eugene, and Springfield, Lane County and the Lane Transit District to be held on February 28. He said he would be happy to provide carpool transportation for any Councilors attending the meeting.

Mayor Pudewell announced that the City Council and City officials were invited to lunch at the newly created McDonald's Restaurant on March 5. He said the Grand Opening of the facility for the public would be held at a later date.

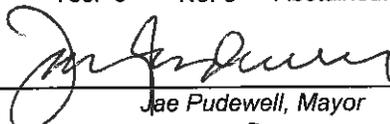
The meeting adjourned at 7:20 p.m.

ACCEPTANCE

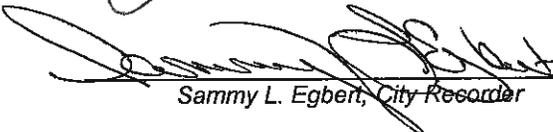
Approved: March 12, 2013

Yes: 6 No: 0 Abstained: None

Attest:

  
Jae Pudewell, Mayor

Date: 3/12/2013

  
Sammy L. Egbert, City Recorder

Date: 3/12/2013