

City of Coburg Fee Schedule

Type of Land Use Application	Administrative Planning Charge (Non-Refundable)	Public Works Fire Engineering	Total Initial Deposit
		Amount	
Type 1 (administrative)			
Appeal to City Council	\$750	\$300	\$1,050
Appeal to Planning Commission	\$750	\$300	\$1,050
Building Permit	\$50	\$50	
Code interpretation	\$300	\$0	\$300
Development permit Floodplain	\$300	\$200	\$500
Facilities permit ROW (Public Works)	0	\$150	\$300
Lot of record – lot confirmation	\$150	\$0	\$300
Non-conforming use	\$300	\$400	\$700
Pre-application meeting (1 st 2 hrs gratis)	No charge	\$200/hr.	\$200/hr.
Property line consolidation	\$300	\$600	\$900
Sign permit [see type II]	\$140	\$300	\$300
Tree removal (Public Works)	0	\$300	\$300
Type 2 (limited land use)			
Boundary line adjustment	\$500	\$400	\$900
Change in Use	\$500	\$400	\$900
Partition replat	Same as subdivision		
Property line consolidation	\$600	\$300	\$900
Sign permit, free standing/hwy	\$300	\$100	\$400
Site review – commercial/industrial	\$1,000	\$2,000	\$3,900
Site review – historic structure	\$600	\$1,000	\$2,100
Site review – manufactured home park	\$1,500	\$2,400	\$5,400 +
Temporary use permit	\$500	\$300	\$800
Type 3 (quasi-judicial)			
Conditional use permit	700 + \$400 EPR	\$1,500 + \$600 EPR	\$3,200
Final subdivision plat, 1-5 lots	\$500	\$700	\$1,200
Final subdivision plat, 6 lots and up	\$500	\$1,000	\$1,500
Home occupation	\$600	\$300	\$900
Master planning - major amendment	\$700 + \$400 EPR	\$1,000 + \$600 EPR	\$2,700
Partition	Same as subdivision	Same as subdivision	

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Type 3 (Continued)			
Planned unit development with subdivision	\$1,300 + \$15 PDU +	\$2,600 base fee + \$600 EPR	\$4,950 +
Planned unit development without subdivision	\$1,110 + \$15 PDU	\$2,000 + \$600 EPR	\$4,110 +
Preliminary partition/subdivision plat, 1-2 lots (residential)	\$300	\$800 + \$200 lot for CPR	\$1,100 +
Preliminary subdivision, 3-5 lots (residential)	\$500	\$1,600 + \$160 lot for CPR	\$2,100 +
Preliminary subdivision, 6-19 lots (residential)	\$700	\$2,400 base fee + \$130 lot for CPR	\$3,100 +
Preliminary subdivision, 20-40 lots (residential)	\$1,100	\$3,000 base fee + \$110 lot for CPR	\$4,100 +
Preliminary subdivision, 41-100 lots (residential)	\$2,500	\$4,800 base fee + \$90 lot for CPR	\$7,300 +
Preliminary subdivision, greater 101 lots (residential)	\$4,000	\$6,000 base fee + \$70 lot for CPR	\$10,000 +
Variance	\$700	\$1,000 + \$600 EPR	\$2,700
Zone change (individual review)	\$1,000	\$2,000	\$3,000
Zoning Map change	\$1,000	\$2,000	\$3,000
Type 4 (legislative)			
Annexation	\$1,500	\$9,000	\$10,500
Comprehensive plan amendment – text	\$700	\$3,000	\$3,700
Comprehensive plan amendment –map	\$1,000	\$3,600 base fee	\$4,600
Development code amendment (text)	\$700	\$2,250	\$2,950
Master Planning – Development Review	See Subdivision		
Master Planning – Overlay District and Concept	\$1,000	\$3,000	\$4,000
Vacation	\$1,000	\$800	\$1,800
Other			
Development code, electronic copy	\$10	No charge	\$10
Development code, hard copy	\$30	No charge	\$30
Land Use Compatibility Statements (LUCS)	\$50	No charge	\$50
Single design standard feature variance to Planning Commission	\$175	No charge	\$175
Pre-application-1 st 2 hours exempt	\$0	\$200 per hour	varies
Sign replacement	\$25	\$0	\$25

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Regular Product or Service	Current Fee	Notes
Administrative		
Business License Fee	\$50.00 Annually, Monthly late fee of \$10.00	ORD A-209-A
Copies (per side)	\$0.50 and \$0.25	\$0.50 a page for first 20 pages, \$0.25 for each additional page over 20
Fax of Records per page)	\$0.50	Fee breakdown is unnecessary, charge by individual page
Lien Search	\$25.00	
Returned Checks NSF	\$30.00	
Public Records Request		This fee varies and is specific in the in public records request policy. Usually requires a \$25.00 deposit to process.
Special Event License	\$200.00	Resolution 2005-18
Special Event Coincident Activites	\$250.00	Ord 198-B Section 6 (Fee to be set by City Administrator)
Solicitors Application and License	\$150.00	*or \$25.00 per person (whichever greater) Resolution 2005-18
Transient Merchants License	\$50.00	Per month 2005-18
Transient Merchants Application	\$150.00	Resolution 2005-18
OLCC Original Application	\$100.00	ORS 471.164 & 471.166
OLCC Annual License Renewal	\$35.00	
OLCC Change Fee	\$75.00	Change in ownership, location or privilege
OLCC Temporary or Special Application	\$35.00	
DMV Wrecker's License	\$35.00	
Police Department		
Copy of Police Reports	\$15.00	
Reprints of Police Photos	\$10.00	CD with up to 30 photos
Finger Prints	\$15.00	
Vehicle Impound Fee	\$110.00	
Public Works Department		
Tree Permit Fee	\$10.00	
Failure to Connect Water	\$636.00	Base water rate x 12 months, assessed annually, (Ordinance A-224-A sec 4.8)
Failure to Connect Wastewater	\$1,020	Base wastewater rate x 12 months, assessed annually
New Water Service	Varies	Time and Material- (Amount from Public Works Director)
Utility Bill Late Payment	\$5.00	Ordinance A-224-A 11.6-1
Water Service Deposit Ord A-224-A sec 5.2	\$52.00	Ordinance A-224-A Sec 5.2
Unauthorized Water Turn-On	\$50.00 Min	Ordinance A-224-A Sec 13.7
Restoration of Service, 1 st	\$25.00	Ordinance A-224-A Sec 5.2.3
2 nd	\$50.00	Ordinance A-224-A Sec 5.2.3

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Municipal Court		
Copies: fee per case	\$5.00	
Certified in addition to base fee	\$5.00	ORS 192.440(4)
-Archived files, per file	\$15.00	
Discovery	\$15.00	
DMV Suspension Packet	\$11.50	
Warrant Fee	\$50.00	ORS 161.665
Suspension Fee	\$15.00	ORS 809.267
Payment Agreement Fee	\$15.00	ORS 1.202
Police Training Fee, per violation case	\$7.00	Ordinance A-212
Probation Court Supervision, per month/case	\$15.00 or \$180/year	Ordinance A-216
Probation Violation Fee (Show Cause), per order		ORS 137.540(11)
-one issue only or first proceeding	\$25.00	
-multiple issue or prior violation	\$50.00	
Motion to Reopen Fee	\$50.00	Ordinance A-216
Returned Checks NSF	\$30.00	
Security Release	15% of Security Amount Not less than \$5.00 Or more than \$750.00	ORS 135.265(2)
Other		
FACILITIES USE FEES:		
Pavillion Park	\$50.00	
Norma Pfeiffer Park North	\$25.00	
Norma Pfeiffer Park South	\$25.00	
Moody Park	\$25.00	
License Fee	Varies	
Fire Hydrant Meter Rental		
Deposit:	\$1,000.00	Refundable when meter is returned
Rental:	\$2.00/day	
Use per gallon	\$1.00/1000gal	
		UPDATED 1/12/2016

Notes:

- **Ordinance A-204: Set Administrative Order Number 01-06Administrative Surcharge for Certain Fees and Charges for Services to be changed by City Administrator, report to City Council**
- **Administrative Order 01-06 established land use fees**
- **Attachment Ordinance A-208-A adjusted land use fee structure in accordance with ORS, may be changed City Administrator, restructuring requires resolution**